

**Summary of the decisions taken at the meeting  
of the Executive held on 5 March 2012**

1. Date of publication of this summary:-

6 March 2012

2. Decisions (if any) taken as a matter of urgency under Overview and Scrutiny Procedure Rules as set out in the Constitution (and not therefore subject to the call-in procedure):-

None

3. Date by which notice of call-in of any of the following decisions must be received in writing by the Chief Executive (see notes below):-

Noon on Friday 9 March 2012

4. Notes:-

- (a) For background documentation to the following decisions, please refer to the agenda and supporting papers (copies of which are available on the Council's website ([www.cherwell.gov.uk](http://www.cherwell.gov.uk)) or from Democratic Services);
- (b) Notice of call-in must be submitted in writing, by email or text to the Chief Executive by the deadline specified above, and must state the reason or reasons why "call-in" has been requested;
- (c) Call-in can be requested by any six non-executive members of the Council.
- However, if at any point during a municipal year the total number of opposition councillors is six or less the total number of non-executive members required to call-in a decision shall be the total number of opposition councillors less two.
- (d) Decisions not called-in by the deadline specified above will become effective immediately the deadline has expired (unless they are recommendations to the Council).
- (e) The Council has stipulated that the call-in procedure should not be used to challenge decisions as a matter of course and should be used only when fully justified.

**Sue Smith  
Chief Executive**

## Decisions

| Agenda Item No.                             | Agenda Item and Recommendations  | Decision  |
|---|--|---|
| <p style="text-align: center;"><b>5</b></p> | <p><b>Neighbourhood Planning Protocol</b></p> <p>Report of Head of Strategic Planning and the Economy</p> <p><b>Recommendations</b></p> <p>The Executive is recommended to:</p> <p>(1) Agree and adopt the Neighbourhood Planning Protocol.</p>  | <p>Recommendation approved with the additional resolution,</p> <p>(2) That authority be delegated to the Head of Strategic Planning and the Economy, in consultation with the Lead Member for Planning, to make any minor changes to the document before publication.</p>   |
| <p style="text-align: center;"><b>6</b></p> | <p><b>The Police and Crime Commissioner</b></p> <p>Report of Head of Community Services</p> <p><b>Recommendations</b></p> <p>The Executive is recommended to:</p> <p>(1) Support the offer from Buckingham County Council (BCC) to host the PCP.</p> <p>(2) Note the approach through the Chief Executives Thames Valley PCC Transition Group to work on the implementation process.</p> <p>(3) Note officer nominations on the Scrutiny Group and the Task and Finish Group.</p> <p>(4) Approve the nomination of the relevant Lead Member as the Council's representative on the Member Steering Group of the PCP.</p> | <p>Recommendations approved.</p>  |
| <p style="text-align: center;"><b>7</b></p> | <p><b>Performance and Risk Management Framework 2011/12 Third Quarter Performance Report</b></p> <p>Report of Director of Resources and Corporate Performance Manager</p> <p><b>Recommendations</b></p> <p>The Executive is recommended to:</p> <p>(1) Note the many achievements</p>  | <p>Recommendations approved, subject to the following amendments to recommendations (2) and (3):</p> <p>(2) That officers be requested to report in the final quarter on the items identified in paragraph 1.4 where performance was below target or there were merging issues or risks.</p> <p>(3) That responses identified to issues</p> |

| <b>Agenda Item No.</b> | <b>Agenda Item and Recommendations</b>  | <b>Decision</b>  |
|------------------------|---|--|
|                        | <p>referred to in paragraph 1.3.</p> <p>(2) Request that officers report in the third quarter on the items identified in paragraph 1.4 where performance was below target or there are emerging issues or risks.</p> <p>(3) Agree the responses identified to issues raised in the end of year performance report in paragraph 2.1 or to request additional action or information.</p> <p>(4) Identify any further performance or risk related matters for review or consideration in future reports.</p> | <p>raised in the quarter 2 performance report be agreed.</p> <p>And the additional resolutions:</p> <p>(5) That authority be delegated to the Director of Resources, in consultation with the Leader of the Council and the Lead Member for Change, to make any minor changes to the Business Plan before publication.</p> <p>(6) That officers be requested to produce a one page summary of the performance highlights for circulation to all Members.</p> |
| <b>9</b>               | <p><b>Award of Contract for the Provision of Internal Audit Services to Cherwell District Council</b></p> <p>Exempt report of Director of Resources and Head of Finance and Procurement</p>   | <p>Recommendations approved as set out in the exempt report.</p>   |
| <b>10</b>              | <p><b>Woodgreen Leisure Management Contract Procurement</b></p> <p>Exempt report of Head of Community Services</p>  | <p>Recommendations approved as set out in the exempt report.</p>   |